

# Remote Learning Checklist for Teachers

Use this free reoccurring checklist as a resource to help you make sure you are prepared for each remote class with your students. This will ensure your daily processes go smoothly.

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## PLANNING

- Make sure objectives are met
- Build in choice and multiple levels for learners
- Embed ways to check student learning
- Utilize multiple resources

## DELIVERY

- Tests all links, equipment, devices
- Make sure directions and expectations are clear
- Use asynchronous options as much as possible/ long term access
- Allow for flexibility

## SUPPORT

- Provide daily check-in time/ support
- Consider channels for open communication
- Create feedback channels/ systems