

# 7 Ways Manufacturers Can Automate Back-Office Processes

Here's a look at 7 ways manufacturers can automate back-office functions like HR, Finance, Shipping, and Customer Service to simplify operations, boost productivity and reduce costs.

Feel free to download this checklist or share with your IT consultant.

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- Adopt an HR software like BirdDog HR.
- Set up simple automated workflows with a finance software like Quickbooks.
- Use a task management tool like Trello or MisterTask.
  - Pair them with a document parsing tool to automatically create necessary tasks from documents like engineering change orders.
- Invest in a compliance software such as Donesafe to ensure that your entire team has access to up-to-date information.
- Work with a manufacturing software like MiSys to reduce inventory cost, improve production efficiency and make AI-assisted decisions.
- Implement a well organized Customer Relationship Management (CRM) system such as LiveAgent.

**Automatically populating customer records with information like order status, shipping date, invoice numbers, etc. means your reps have all of a customers' information at their fingertips.**
- Automate the processing of information from PDFs and documents into any of these systems with a document extraction tool like Docparser.